

# THE GOOD SAMARITAN ORPHANAGE

## **FUNDING PROPOSAL APPLICATION AND GUIDELINES**

### **Preliminary Agreement**

*Please Read Carefully and Sign Below:*

#### Purposes of the Organization

The activities of the Good Samaritan Orphanage (“GSO”) are limited to only those activities that directly or indirectly further the following very specific educational and charitable purposes:

- The GSO’s educational purpose aims to educate Americans about the AIDS epidemic in Africa while collecting funds to serve the organization’s charitable purposes.
  - The GSO’s charitable purpose aims to actively and assist some of the millions of African children whose parents have died of AIDS:
1. *Education:* The GSO seeks to directly provide or fund informational sessions in on AIDS prevention in Africa.
  2. *Orphans:* The GSO seeks to directly operate or fund orphanages catering to children who have lost both their parents to the AIDS virus.

#### Applicants Eligible for Association

In order to best serve its educational and charitable purposes the GSO finds it necessary to pursue some of its activities through what it calls “associates”. Execution and submission of this form constitutes a request for association as it is GSO policy to deny funds to any organization that is not an associate.

- Eligibility for association requires that the applicant share both the educational and charitable purposes of the GSO.

#### Associate Responsibilities

- Before receiving funds from the GSO, associates must sign a Fund Acceptance Letter accepting the specific uses to which the funds must be put and also accepting that the GSO retains control and discretion over the funds.
- GSO funds cannot be intermingled with non-GSO funds and must be used exclusively for the purpose of their original intent as formally approved in the Fund Award Letter.
- Any request for a revision regarding the use of funds must be submitted in writing to the GSO and must receive prior written approval.

#### GSO Oversight

Following acceptance of associate proposals and distributions of funds by the GSO, all recipients of funds must be subject to the following oversight:

- Semi-annual submissions of the associate’s financial statements as they may exist in the associate’s particular country.

- Semi-annual submissions of logs detailing how GSO funds have been spent and restating how such expenses further the GSO's purposes.
- On-sight inspection by GSO board members at least once every two years.

#### Continuation of Funding

Continued funding is conditioned on submitting records indicating that further distributions will be used for purposes that remain consistent with the GSO's purposes and that further these purposes.

- GSO oversight yielding positive examinations will allow continued funding whereas any negative findings will immediately freeze further distributions. Negative findings include suspicious financial practices, intermingling GSO and associate funds, and generally using GSO funds in a manner that is inconsistent with the Fund Award Letter or Fund Acceptance Letter.
- Formal GSO determinations that the associate no longer shares the GSO's purposes will terminate both GSO funding and the association relationship.
- Failure to provide information required by GSO oversight guidelines as outlined in this application and elsewhere will immediately freeze funding.
- Non-compliance or incomplete compliance with a formal GSO request for correction of a GSO concern will terminate funding.

*The GSO does not discriminate on the basis of race, color, religion, sex, national origin, age or disability in its programs and activities.*

**I HAVE READ THIS PAGE AND BOTH UNDERSTAND AND ACCEPT THE CONDITIONS HEREIN:**

Applicant: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Proposal Form

### A) Applicant Information

Legal  
Name: \_\_\_\_\_

Address:  
\_\_\_\_\_

Phone  
Number: \_\_\_\_\_

Fax  
Number: \_\_\_\_\_

Contact  
Person: \_\_\_\_\_

Email  
Address: \_\_\_\_\_

B) If an organization, is it a non-profit? Is it tax-exempt?

C) How long has the organization/project been in existence?

D) **Organizational Background and Significance**  
Briefly describe the background of your organization/project.

E) **Objectives and Aims**  
State the mission statement of the organization/project, and how the funds you are requesting will be used to further the goals of the GSO.

F) **Budget Information**

Provide a copy of the organization's financial statements for the past year; the current year's operating budget; a list of the sources from which a commitment of funds has been secured for the coming year and the amounts of each of these sources.

G) **Project Evaluation**

Provide information on how you evaluate the success of the funds given. For example, if the funding were to provide education for 40 children under your care for one year, you might consider supplying us with a statement from their school that educational fees were provided for forty children, give their names, and a statement from the school that they attended the entire year.

H) **Required Attachments**

Please include one copy of all required attachments with the application for all that exist.

- Articles of Incorporation or foreign equivalent thereof
- IRS 501(c)(3) Determination Letter or foreign equivalent thereof
- A list of current board members, including their employer and/or other pertinent affiliations
- Photographs of applicant organization
- A list of principal employees by category

By signing below, I certify that all of the information above and included with this application is true, and I understand that this application for funds does not in any way guarantee that the applicant will receive funding.

Signature of person completing application: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title:

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Date:

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Please address all correspondence to:  
The Good Samaritan Orphanage  
Attn: William Innes  
1045 Ryans Run  
Boothwyn, PA 19061  
Questions? Contact William Innes at (610) 497-9036 or  
GoodSamOrph@comcast.net